



MEMORANDUM

To: Faculty Council of October 24, 2024

From: Professor Jun Nogami
Faculty Council Speaker

Date: October 7, 2024

**Re: Standing Committee and Academic Appeals Board (Undergraduate)
Appointments, 2024-2025**

REPORT CLASSIFICATION

This is a routine matter for Faculty Council's information.

BACKGROUND

Pursuant to the Bylaws of the Council of the Faculty of Applied Science & Engineering (B4.2), "a list of candidates for service on the Academic Appeals Board (Undergraduate) and Standing Committees shall be provided annually to the Secretary of Council by their respective appointing bodies by July 1 of each academic year. Student members shall be provided before the first regular Council meeting of each academic year".

The attached is a list of standing committee and board members appointed to date for the 2024-2025 academic year.

RECOMMENDATION FOR FACULTY COUNCIL

For information.

Standing Committees and Boards of Faculty Council 2024-2025 Appointments

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Academic Appeals Board (Undergraduate), 2024-2025

Chair: Don Kirk | Vice-Chair: Harry Ruda

APPOINTMENT TYPE	NAME	CONSTITUENCY	EMAIL	TERM	EXPIRES / REVIEWED
Teaching Staff (7)	Carrick, Roger	Engineering Science	roger.carrick@utoronto.ca	3 years	Aug 31, 2026
	Consens, Mariano	Mechanical & Industrial Engineering	mariano.consens@utoronto.ca	3 years	Aug 31, 2025
	Dawson, Francis	Electrical & Computer Engineering	dawson@ece.utoronto.ca	3 years	Aug 31, 2027
	Harrison, John*	Civil & Mineral Engineering	john.harrison@utoronto.ca	3 years	Aug 31, 2026
	Kirk, Don	Chemical Engineering & Applied Chemistry	don.kirk@utoronto.ca	3 years	Aug 31, 2026
	Ruda, Harry	Materials Science & Engineering	harry.ruda@utoronto.ca	3 years	Aug 31, 2025
	Sheridan, Patricia**	Transdisciplinary Engineering Education & Practice	patricia.sheridan@utoronto.ca	3 years	Aug 31, 2025
Undergraduate Students (minimum 7)	Chen, Jason	Undergraduate Student (Y2 – T1)	jljason.chen@mail.utoronto.ca	1 year	Aug 31, 2025
	Choksi, Tithi	Undergraduate Student (Y2 – Mech)	tithi.choksi@mail.utoronto.ca	1 year	Aug 31, 2025
	Du, Matthew	Undergraduate Student (PEY – Mech)	matthew.du@mail.utoronto.ca	1 year	Aug 31, 2025
	Garcia, Alexis Kuri	Undergraduate Student (Y2 – MSE)	helene.kurigarcia@mail.utoronto.ca	1 year	Aug 31, 2025
	Makheja, Gautam	Undergraduate Student (PEY – EngSci)	gautam.makheja@mail.utoronto.ca	1 year	Aug 31, 2025
	Mezei, Katy	Undergraduate Student (Y2 – Chem)	katy.mezei@mail.utoronto.ca	1 year	Aug 31, 2025
	Misra, Tarun	Undergraduate Student (Y4 – ECE)	tarun.misra@mail.utoronto.ca	1 year	Aug 31, 2025
	Wong, Kaitlyn	Undergraduate Student (Y3 – Mech)	kait.wong@mail.utoronto.ca	1 year	Aug 31, 2025
	Wu, Sunny	Undergraduate Student (Y2 – ECE)	sun.wu@mail.utoronto.ca	1 year	Aug 31, 2025
	Xu, Jennifer	Undergraduate Student (Y3 – Chem)	jenn.xu@mail.utoronto.ca	1 year	Aug 31, 2025
	Xu, Jim	Undergraduate Student (Y2 – ECE)	jimq.xu@mail.utoronto.ca	1 year	Aug 31, 2025
Ex-officio (Non-voting)	Bright, Helen	Faculty Registrar	helen.bright@utoronto.ca	Ongoing	--
Recording Secretary (Non-voting)	Luna Yong, Andrea	Advisor, Registrarial Communications	andrea.lunayong@utoronto.ca	Ongoing	Periodically

*CivMin: John Harrison replaces Shamim Sheikh 2024-2025. ** ISTEP: Patricia Sheridan replaces Elham Marzi in 2024-2025.

Domain: With respect to undergraduate programs, AAB(U) is responsible for hearing appeals of undergraduate students against decisions of the Standing Committees of Council relating to petitions for exemptions from the application of academic regulations or standards and to make rulings on such appeals. An AAB(U) appeal decision is final within the Faculty of Applied Science & Engineering; however, its decisions may be appealed to Governing Council's Academic Appeals Committee (AAC).

Term: Sep 1 until Aug 31 of the following year.

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Engineering Graduate Education Committee (EGEC) – 2024-2025

Chair: Lisa Romkey | Vice-Chair: Hai-Ling (Margaret) Cheng

APPOINTMENT TYPE	NAME	CONSTITUENCY	EMAIL	TERM	EXPIRES/ REVIEWED
Teaching Staff (8)	Cheng, Hai-Ling (Margaret)	Biomedical Engineering	hailing.cheng@utoronto.ca	3 years	Jun 30, 2026
	Diller, Eric	Mechanical & Industrial Engineering	ediller@mie.utoronto.ca	3 years	Jun 30, 2027
	Groth, Clinton	Aerospace Studies	groth@utias.utoronto.ca	3 years	Jun 30, 2026
	Howe, Jane	Materials Science & Engineering	jane.howe@utoronto.ca	3 years	Jun 30, 2026
	Liscidini, Antonio	Electrical & Computer Engineering	antonio.liscidini@utoronto.ca	3 years	Jun 30, 2026
	Posen, Daniel	Civil & Mineral Engineering	acgrad.civmin@utoronto.ca	3 years	Jun 30, 2027
	Ramchandran, Arun	Chemical Engineering & Applied Chemistry	arun.ramchandran@utoronto.ca	3 years	Jun 30, 2025
	Romkey, Lisa	Transdisciplinary Engineering Education & Practice	lisa.romkey@utoronto.ca	3 years	Jun 30, 2025
Members-at-Large (4)	Seip, Tess	Graduate Student	tess.seip@mail.utoronto.ca	1 year	Jun 30, 2025
	Di Battista, Vanessa	Alumni/ae (Civil 1T2)	Vanessa.Di.Battista@usherbrooke.ca	3 years	Jun 30, 2025
	Van Beers, Saskia	Graduate Student	saskia.vanbeers@mail.utoronto.ca	1 year	Jun 30, 2025
	Kelly, Colleen	Non-academic Staff (Graduate Counsellor)	civ.gradprograms@utoronto.ca	3 years	Jun 30, 2026
Ex-officio (2)	Audet, Julie	Vice-Dean, Graduate Studies	julie.audet@utoronto.ca	Ongoing	--
	Draper, Stark	Vice-Dean, Research	stark.draper@utoronto.ca	Ongoing	--
Recording Secretary (Non-voting)	Duong, David	Faculty Graduate Coordinator	d.duong@utoronto.ca	Ongoing	Periodically

With respect to graduate studies, EGEC is responsible for the following. See Council Bylaws for a list of exclusions.

1. New graduate courses, minor and major course changes and minor and major program changes
2. Graduate Degree Level Expectations (GDLEs)
3. Faculty-originated, graduate-supervisor awards and University-level nominations
 - a. Scholarships and awards
 - b. Faculty-originated scholarships/awards
 - c. Post-doc University-level nominations
4. Faculty-level implementation of SGS policies and best practice, e.g., admissions, student supervisory committees, supervision, stipends, assessment and grading in courses
5. Professional development
6. Petitions and appeals of graduate students taking 500-level courses - limited to personal matters, e. g. extensions, missed exams (academic matters being adjudicated by the Examinations Committee)

Term: Jul 1 of each academic year until Jun 30 of that academic year.

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Inclusivity, Diversity & Equity Advisory (IDEA) Committee – 2024-2025

Chair: Philip Asare | Vice-Chair: Daeho Kim

APPOINTMENT TYPE	NAME	CONSTITUENCY	EMAIL	TERM	EXPIRES / REVIEWED
Teaching Staff (9)	Aleman, Dionne	Mechanical & Industrial Engineering	dionne.aleman@utoronto.ca	3 years	Jun 30, 2025
	Asare, Philip	Transdisciplinary Engineering Education & Practice	philip.asare@utoronto.ca	3 years	Jun 30, 2026
	Asare, Philip	Engineering Science	philip.asare@utoronto.ca	3 years	Jun 30, 2026
	Hooper, Morgan	Aerospace Studies	morgan.hooper@utoronto.ca	3 years	Jun 30, 2027
	Kim, Daeho	Civil & Mineral Engineering	civdaeho.kim@utoronto.ca	3 years	Jun 30, 2025
	Mann, Steve	Electrical & Computer Engineering	mann@eecg.utoronto.ca	3 years	Jun 30, 2027
	Matsuura, Naomi	Materials Science & Engineering	naomi.matsuura@utoronto.ca	3 years	Jun 30, 2027
	Truong, Kevin	Biomedical Engineering	kevin.truong@utoronto.ca	3 years	Jun 30, 2025
	Yan, Ning	Chemical Engineering & Applied Chemistry	ning.yan@utoronto.ca	3 years	Jun 30, 2026
Members-at-Large (11)	Abbo, Norna	Graduate Student	norna.abbo@mail.utoronto.ca	1 year	Jun 30, 2025
	Chen, Jason	Undergraduate Student (Y2 – MSE)	jljason.chen@mail.utoronto.ca	1 year	Jun 30, 2025
	Du, Matthew	Undergraduate Student (PEY – Mech)	matthew.du@mail.utoronto.ca	1 year	Jun 30, 2025
	Garcia, Alexis Kuri	Undergraduate Student (Y2 – MSE)	helene.kurigarcia@mail.utoronto.ca	1 year	Jun 30, 2025
	Hameed, Sania	Non-Academic Staff (Associate Director, Teaching, Learning & Student Experiences)	sania.hameed@utoronto.ca	3 years	Jun 30, 2027
	Herrera, Michel	Undergraduate Student (Y2 – T1)	mikey.herreraviyella@mail.utoronto.ca	1 year	Jun 30, 2025
	Jia, Katherine (Kat)	Undergraduate Student (Y4 – Mech)	vpacademic@skule.ca	1 year	Jun 30, 2025
	Pinto, Fahad	Non-Academic Staff (Communication & Media Relations Strategist)	fahad.pinto@utoronto.ca	3 years	Jun 30, 2025
	Yu, Keanna Zoe	Graduate Student	Keayu24@gmail.com	1 year	Jun 30, 2025
	Wong, David*	Alumni/ae (EngSci OT6)	david.wong@thomsonreuters.com	3 years	Jun 30, 2025
	Xu, Jennifer	Undergraduate Student (Y3 – Chem)	jenn.xu@mail.utoronto.ca	1 year	Jun 30, 2025
Ex-officio (8)	Audet, Julie	Vice-Dean, Graduate Studies	julie.audet@utoronto.ca	Ongoing	--
	Bentz, Evan	Vice-Dean, Undergraduate	vicedean@engineering.utoronto.ca	Ongoing	--
	Bright, Helen	Faculty Registrar	helen.bright@utoronto.ca	Ongoing	--

	Draper, Stark	Vice-Dean, Research	stark.draper@utoronto.ca	Ongoing	--
	Gerrard, Darlee**	Associate Director, Engineering Student Outreach Office	darlee.gerrard@utoronto.ca	Ongoing	--
	Kilkenny, Dawn	Vice-Dean, First Year	vdfy@engineering.utoronto.ca	Ongoing	--
	Schvarczkopf, Ingrid	Director, Engineering Student Recruitment & Retention	ingrid.schvarczkopf@ecf.utoronto.ca	Ongoing	--
	Sterling, Marisa	Director, Diversity, Inclusion & Professionalism	marisa.sterling@utoronto.ca	Ongoing	--
Subject Matter Experts (Non-voting) (4)	Aleman, Dionne	Engineering Positive Space Committee Representative	dionne.aleman@utoronto.ca	Ongoing	Periodically
	Asare, Philip	Dean's Advisor on Black Inclusivity Initiatives	philip.asare@utoronto.ca	Ongoing	Periodically
	Bazylak, Jason	Dean's Advisor on Indigenous Initiatives	jason.bazylak@utoronto.ca	Ongoing	Periodically
	Stickel, Micah	Engineering Equity, Diversity, and Inclusion Action Group Representative	m.stickel@utoronto.ca	Ongoing	Periodically
Recording Secretary (Non-voting)	Kang, Julie	First Year Academic Advisor, Access & Inclusion	jh.kang@utoronto.ca	Ongoing	Periodically

*For emails to schedule meetings, cc Christina.Park@thomsonreuters.com.

**Darlee Gerrard replaces Dawn Britton during Dawn's leave.

Domain: With respect to undergraduate and graduate students, teaching staff, and non-academic staff, IDEA is responsible for: Equity, Diversity and Inclusion, including aspects of member experience, safety and belonging, professional conduct, and diversity in all its dimensions, including but not limited to race, ethnicity, gender identity, sexual orientation, religion, age, ability, legal status, Indigenous identity and socioeconomic background.

Term: Jul 1 of each academic year until Jun 30 of that academic year.

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Research Committee (RC) – 2024-2025

Chair: Stark Draper (Ex Officio)

APPOINTMENT TYPE	NAME	CONSTITUENCY	EMAIL	TERM	EXPIRES/ REVIEWED
Teaching Staff (8)*	Chin, Cathy	Chemical Engineering & Applied Chemistry	cathy.chin@utoronto.ca	1 year	Jun 30, 2025
	Dolatabadi, Ali	Mechanical & Industrial Engineering	ali.dolatabadi@utoronto.ca	1 year	Jun 30, 2025
	Khan, Omar	Biomedical Engineering	dr.khan@utoronto.ca	1 year	Jun 30, 2025
	Kwon, Oh-Sung	Civil & Mineral Engineering	os.kwon@utoronto.ca	1 year	Jun 30, 2025
	Lavoie, Philip	Aerospace Studies	lavoie@utias.utoronto.ca	1 year	Jun 30, 2025
	Li, Baochun	Electrical & Computer Engineering	bli@ece.toronto.edu	1 year	Jun 30, 2025
	Rottmann, Cindy	Transdisciplinary Engineering Education & Practice	cindy.rottmann@utoronto.ca	1 year	Jun 30, 2025
	Matsuura, Naomi	Materials Science & Engineering	naomi.matsuura@utoronto.ca	1 year	Jun 30, 2025
Ex-officio (2)	Draper, Stark	Vice-Dean, Research	stark.draper@utoronto.ca	Ongoing	--
	Yip, Christopher	Dean	dean.engineering@utoronto.ca	Ongoing	--
Subject Matter Experts (2) (Non-voting)	Footman, Elaine	Director, FASE Research Operations	director.research@engineering.utoronto.ca	Ongoing	--
	Vissa, Adriano	Executive Director, Partnerships	adriano.vissa@utoronto.ca	Ongoing	Periodically
Recording Secretary (Non-voting)	Footman, Elaine	Director, FASE Research Operations	director.research@engineering.utoronto.ca	Ongoing	Periodically

*Teaching Staff members are usually Associate Chairs or Directors, Research.

Domain: (1) Serve as an advisory and coordinating body to advance engineering research excellence and innovation, and strengthen the Faculty's research community; and (2) provide advice on research matters pertaining to strategic planning, and support implementation of the strategic research plan.

Term: Jul 1 of each academic year until Jun 30 of that academic year.

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Teaching Methods & Resources Committee (TMRC) – 2024-2025

Chair: David Steinman | Vice-Chair: Michael Guerzhoy

APPOINTMENT TYPE	NAME	CONSTITUENCY	EMAIL	TERM	EXPIRES / REVIEWED
Teaching Staff (9)	Bouwmeester, Chris	Biomedical Engineering	chris.bouwmeester@utoronto.ca	3 years	Jun 30, 2027
	Ramsay, Scott	Materials Science & Engineering	scott.ramsay@utoronto.ca	3 years	Jun 30, 2025
	Emami, Reza	Aerospace Studies	reza.emami@utoronto.ca	3 years	Jun 30, 2026
	Galatro, Daniela	Chemical Engineering & Applied Chemistry	daniela.galatro@utoronto.ca	3 years	Jun 30, 2026
	Guerzhoy, Michael	Engineering Science	michael.guerzhoy@utoronto.ca	3 years	Jun 30, 2027
	Lee, Seungjae	Civil & Mineral Engineering	sjae.lee@utoronto.ca	3 years	Jun 30, 2025
	Lofgreen, Jennifer	Transdisciplinary Engineering Education & Practice	j.lofgreen@utoronto.ca	3 years	Jun 30, 2026
	Steinman, David	Mechanical & Industrial Engineering	david.steinman@utoronto.ca	3 years	Jun 30, 2025
	Wang, Belinda	Electrical & Computer Engineering	belinda.wang@utoronto.ca	3 years	Jun 30, 2027
Members-at-Large (4)	Seaman, Kimberly	Graduate Student	kimberly.seaman@utoronto.ca	1 year	Jun 30, 2025
	Fawzy, Abdullah	Undergraduate Student (PEY – EngSci)	abdullah.fawzy@mail.utoronto.ca	1 year	Jun 30, 2025
	Memarian, Bahar	Alumni/ae (ECE 1T2, MSc 1T5 & PhD 2T1)	memarianbahar@gmail.com	3 years	Jun 30, 2025
	Sing, Rhianna	Undergraduate Student (Y3 – EngSci)	rhianna.sing@mail.utoronto.ca	1 year	Jun 30, 2025
Ex-officio (3)	Bentz, Evan	Vice-Dean, Undergraduate	vicedean@engineering.utoronto.ca	Ongoing	--
	Bright, Helen	Faculty Registrar	helen.bright@utoronto.ca	Ongoing	--
	Kilkenny, Dawn	Vice-Dean, First Year	vdfy@engineering.utoronto.ca	Ongoing	--
Subject Matter Experts (Non-voting) (3)	Henshilwood, Angela	Librarian, Engineering and Computer Science Library	angela.henshilwood@utoronto.ca	Ongoing	Periodically
	Tabassum, Mehnaz	Learning Strategist	mehnaz.tabassum@utoronto.ca	Ongoing	Periodically
	Van Beek, Allison	Faculty Technology Specialist	allison.vanbeek@utoronto.ca	Ongoing	Periodically
Recording Secretary (Non-voting)	Hameed, Sania	Associate Director, Teaching, Learning & Student Experience	sania.hameed@utoronto.ca	Ongoing	Periodically

Domain: With respect to undergraduate and graduate classroom/course instruction, TMRC is responsible for (1) teaching methods, resources, and aids; and (2) evaluating and rewarding teaching effectiveness. Term: Jul 1 of each academic year until Jun 30 of that academic year.

Undergraduate Admissions Committee (ADM) – 2024-2025

Chair: Alan Chong | Vice-Chair: Ervin Sejdić

APPOINTMENT TYPE	NAME	CONSTITUENCY	EMAIL	TERM	EXPIRES / REVIEWED
Teaching Staff (6)	Benhabib, Beno	Mechanical & Industrial Engineering	beno.benhabib@utoronto.ca	3 years	Jun 30, 2027
	Chong, Alan*	Engineering Science	alan.chong@utoronto.ca	3 years	Jun 30, 2025
	Hattrick-Simpers, Jason	Materials Science & Engineering	jason.hattrick.simpers@utoronto.ca	3 years	Jun 30, 2026
	Mercan, Oya	Civil & Mineral Engineering	oya.mercan@utoronto.ca	3 years	Jun 30, 2027
	Sejdić, Ervin	Electrical & Computer Engineering	ervin.sejdic@utoronto.ca	3 years	Jun 30, 2026
	Papangelakis, Vlad	Chemical Engineering & Applied Chemistry	vladimiro.papangelakis@utoronto.ca	3 years	Jun 30, 2025
Members-at-Large (1)	Mohammad, Sarvnaz Ale	Undergraduate Student (Y3 – EngSci)	sarvnaz.ale@mail.utoronto.ca	1 year	Jun 30, 2025
Ex-officio (3)	Bentz, Evan	Vice-Dean, Undergraduate	vicedean@engineering.utoronto.ca	Ongoing	--
	Bright, Helen	Faculty Registrar	helen.bright@utoronto.ca	Ongoing	--
	Kilkenny, Dawn	Vice-Dean, First Year	vdfy@engineering.utoronto.ca	Ongoing	--
Subject Matter Experts (Non-voting) (10)	Berardi, Irma	Undergraduate Admissions Staff (EngSci)	engsci12.intl@utoronto.ca	Ongoing	Periodically
	Hsin, Agnes	Undergraduate Admissions Staff (MSE)	agnes.hsin@utoronto.ca	Ongoing	Periodically
	Hunter, Kendra	Undergraduate Admissions Staff (MIE)	kendra.hunter@utoronto.ca	Ongoing	Periodically
	Kang, Julie	Undergraduate Admissions Staff (Track One)	jh.kang@utoronto.ca	Ongoing	Periodically
	Lin, Sherry	Associate Registrar and Director, Admissions	sherry.lin@utoronto.ca	Ongoing	Periodically
	Martini, Pauline	Undergraduate Admissions Staff (CivMin)	pauline.martini@utoronto.ca	Ongoing	Periodically
	Peters, Tracey	Undergraduate Admissions Staff (ChemE) (Acting)	ugrad.chemeng@utoronto.ca	Ongoing	Periodically
	Puvitharan, Meera	Undergraduate Admissions Staff (ECE)	meera.puvitharan@utoronto.ca	Ongoing	Periodically
	Schvarczkopf, Ingrid	Director, Engineering Student Recruitment & Retention Office	ingrid.schvarczkopf@utoronto.ca	Ongoing	Periodically
	Sterling, Marisa	Director, Diversity, Inclusion & Professionalism	marisa.sterling@utoronto.ca	Ongoing	Periodically
Recording Secretary (Non-voting)	Pathan, Asma	Applicant Support & Admissions Counsellor, Registrar's Office	asma.pathan@utoronto.ca	Ongoing	Periodically

*EngSci: Alan Chong replaces Rob Irish in 2024-2025.

Domain: Re undergraduate programs, the Undergraduate Admissions Committee (ADM) is responsible for (1) admissions, (2) advanced standing, (3) enrolment planning policy, and (4) awards for incoming first year students.

Term: Jul 1 of each academic year until Jun 30 of that academic year.

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Undergraduate Assessment Committee (UAC) – 2024-2025

Chair: Vlad Papangelakis | Vice-Chair: Arthur Chan

APPOINTMENT TYPE	NAME	CONSTITUENCY	EMAIL	TERM	EXPIRES/ REVIEWED
Teaching Staff (7)	Adve, Ravi	Electrical & Computer Engineering	rsadve@ece.utoronto.ca	3 years	Jun 30, 2026
	Andrews, Susan*	Civil & Mineral Engineering	susan.andrews@utoronto.ca	3 years	Jun 30, 2025
	Chan, Arthur	Engineering Science	arthurwh.chan@utoronto.ca	3 years	Jun 30, 2026
	Howe, Jane	Materials Science & Engineering	jane.howe@utoronto.ca	3 years	Jun 30, 2027
	Lee, Chi-Guhn	Mechanical & Industrial Engineering	cglee@mie.utoronto.ca	3 years	Jun 30, 2025
	Papangelakis, Vlad	Chemical Engineering & Applied Chemistry	vladimiro.papangelakis@utoronto.ca	3 years	Jun 30, 2026
	Tallman, Ken	Transdisciplinary Engineering Education & Practice	k.tallman@utoronto.ca	3 years	Jun 30, 2025
Members-at-Large (5)¹ <small>At any given meeting, only two undergraduate students will count toward quorum and be permitted to vote.</small>	Abbas, Badr	Undergraduate Student (Y4 – Chem)	badr.abbas@mail.utoronto.ca	1 year	Jun 30, 2025
	Fang, Edith	Undergraduate Student (Y3 – EngSci)	edith.fang@mail.utoronto.ca	1 year	Jun 30, 2025
	Hari, Mukund	Undergraduate Student (Y4 – Indy)	mukund.hari@mail.utoronto.ca	1 year	Jun 30, 2025
	TBD	Non-academic Staff (Departmental Undergraduate Academic Advisor)		3 years	Jun 30, 2025
	Zhu, Elena Yijia	Undergraduate Student (Y2 – Indy)	elenay.zhu@mail.utoronto.ca	1 year	Jun 30, 2025
Ex-officio (3)	Bentz, Evan	Vice-Dean, Undergraduate	vicedean@engineering.utoronto.ca	Ongoing	--
	Bright, Helen	Faculty Registrar	helen.bright@utoronto.ca	Ongoing	--
	Kilkenny, Dawn	Vice-Dean, First Year	vdfy@engineering.utoronto.ca	Ongoing	--
Subject Matter Experts (Non-voting)	Curtis, Shayni Clarke	Undergraduate Academic Advisor (CIV)	shayni.curtis@utoronto.ca	Ongoing	Periodically
	Curtis, Shayni Clarke	Undergraduate Academic Advisor (MIN)	shayni.curtis@utoronto.ca	Ongoing	Periodically
	Doan, Khuong	Associate Registrar	khuong.doan@utoronto.ca	Ongoing	Periodically
	Johns, Stephen	Undergraduate Academic Advisor (EngSci)	engsci12@utoronto.ca	Ongoing	Periodically
	Lesmond, Gayle / Sventzouris, Yanna	Undergraduate Academic Advisor (IE)	gayle.lesmond@utoronto.ca / yanna.sventzouris@utoronto.ca	Ongoing	Periodically
	Lesmond, Gayle / Sventzouris, Yanna	Undergraduate Academic Advisor (ME)	gayle.lesmond@utoronto.ca / yanna.sventzouris@utoronto.ca	Ongoing	Periodically
	Peters, Tracey	Undergraduate Academic Advisor (CHE)	ugrad.chemeng@utoronto.ca	Ongoing	Periodically

	TBD	Undergraduate Academic Advisor (CE)		Ongoing	Periodically
	TBD	Undergraduate Academic Advisor (EE)		Ongoing	Periodically
	Jen Fabro	Undergraduate Academic Advisor (FYO)	jen.fabro@utoronto.ca	Ongoing	Periodically
	TBD	Undergraduate Academic Advisor (MSE)		Ongoing	Periodically
Recording Secretary (Non-voting)	Alves, Sparkle	Student Records Assessor & Examinations Coordinator, Registrar's Office	s.alves@utoronto.ca	Ongoing	Periodically

*CivMin: Susan Andrews replaces Paul Gauvreau in 2024-2025.

¹Four undergraduate students will be voting members in order to share the considerable burden of the work of this committee among four rather than two students. At any given meeting, only two undergraduate students will count toward quorum and be permitted to vote.

Domain: With respect to undergraduate programs or courses, UAC is responsible for the following. See Council Bylaws for a list of exclusions.

1. Course-level grading practices and standards (including 500-level courses) Note: that instructors "recommend" course grades but the committee determines final grades.
2. Academic standing including honours, promotion, and Dean's List
3. Policy concerning final exams, e.g., schedule, duration, calculators, requests for regrading and exam viewing, and invigilation
4. Use of non-grade statements and symbols (e.g., EXT, INC, SDF)
5. Petitions in final exams and for special consideration: e.g., grades, promotion regulations, academic standing, late withdrawals, re-enrolment, awarding of degrees, and non-grade symbols and statements
6. Policies concerning term work petitions

Term: Jul 1 of each academic year until Jun 30 of that academic year.

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Undergraduate Curriculum Committee (UCC) – 2024-2025

Chair: Edmond Young | Vice-Chair: Peter Grant

APPOINTMENT TYPE	NAME	CONSTITUENCY	EMAIL	TERM	EXPIRES/ REVIEWED
Teaching Staff (9)	Dai-Hattrick, Liyang	Materials Science & Engineering	liyang.dai.hattrick@utoronto.ca	3 years	Jun 30, 2025
	Cohen, Shai	Transdisciplinary Engineering Education & Practice	sh.cohen@utoronto.ca	3 years	Jun 30, 2027
	Ekmekci, Alis	Aerospace Studies	ekmekci@utias.utoronto.ca	3 years	Jun 30, 2025
	Esmaeili, Kamran*	Civil & Mineral Engineering	kamran.esmaeili@utoronto.ca	3 years	Jun 30, 2027
	Fernandez-Gonzalez, Rodrigo	Biomedical Engineering	rodrigo.fernandez.gonzalez@utoronto.ca	3 year	Jun 30, 2026
	Grant, Peter	Engineering Science	peter.grant@utoronto.ca	3 years	Jun 30, 2025
	Mahadevan, Krishna	Chemical Engineering & Applied Chemistry	krishna.mahadevan@utoronto.ca	3 years	Jun 30, 2027
	Trescases, Olivier	Electrical & Computer Engineering	ot@ece.utoronto.ca	3 years	Jun 30, 2025
	Young, Edmond	Mechanical & Industrial Engineering	edmond.young@utoronto.ca	3 years	Jun 30, 2026
Members-at-Large (2)	Wu, Ian	Undergraduate Student (Y3 EngSci)	ii.wu@mail.utoronto.ca	1 year	Jun 30, 2025
	Zhang, Sherry	Undergraduate Student (Y3 – Indy)	sherryzh.zhang@mail.utoronto.ca	1 year	Jun 30, 2025
Ex-officio (7)	Aleman, Dionne	Associate Dean, Cross-Disciplinary Programs	aleman@mie.utoronto.ca	Ongoing	--
	Bentz, Evan	Vice-Dean, Undergraduate	vicedean@engineering.utoronto.ca	Ongoing	--
	Bright, Helen	Faculty Registrar	helen.bright@utoronto.ca	Ongoing	--
	Jia, Katherine (Kat) ¹	Engineering Society Vice President, Academic	vpacademic@skule.ca	Ongoing	Jun 30, 2025
	Kilkenny, Dawn	Vice-Dean, First Year	vdfy@engineering.utoronto.ca	Ongoing	--
	Sterling, Marisa	Director, Diversity, Inclusion & Professionalism	marisa.sterling@utoronto.ca	Ongoing	--
	Variawa, Chirag	Director, First Year Curriculum	chirag.variawa@utoronto.ca	Ongoing	--
Subject Matter Experts (Non-voting) (4)	Brown, Sharon	Assistant Director, Cross-Disciplinary Programs	s.brown@utoronto.ca	Ongoing	Periodically
	Henshilwood, Angela	Librarian, Engineering and Computer Science Library	angela.henshilwood@utoronto.ca	Ongoing	Periodically
	Rayees, Zeeshan	Director, Academic Scheduling	z.rayees@utoronto.ca	Ongoing	Periodically
	Sania Hameed	Faculty Teaching and Learning Specialist	sania.hameed@utoronto.ca	Ongoing	Periodically

¹ While this ex officio role is ongoing, the Engineering Society's Vice-President, Academic is elected annually.

Recording Secretary (Non-voting)	Kennedy, Pam	Accreditation and Academic Integrity Coordinator	pamela.kennedy@utoronto.ca	Ongoing	Periodically
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*CivMin: Kamran Esmaeili replaces Matthew Roorda from July 2, 2024 – December 31, 2024.

Domain: With respect to undergraduate programs, UCC is responsible for:

1. Curriculum change
2. Curriculum quality control including:
 - a. Canadian Engineering Accreditation Board (CEAB) Graduate Attributes (GA)
 - b. CEAB Accreditation units (AU)
 - c. U of T Quality Assurance and Degree Level Expectations
3. Selection of sessional dates.

Term: Jul 1 of each academic year until Jun 30 of that academic year.

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Undergraduate Scholarships & Awards Committee (USAC) – 2024-2025

Chair: Jennifer Farmer | Vice-Chair: Ibrahim Ogunsanya

APPOINTMENT TYPE	NAME	CONSTITUENCY	EMAIL	TERM	EXPIRES/ REVIEWED
Teaching Staff (6)	Bazylak, Jason	Mechanical & Industrial Engineering	jason.bazylak@utoronto.ca	3 years	Oct 31, 2027
	Farmer, Jennifer	Chemical Engineering & Applied Chemistry	jennifer.farmer@utoronto.ca	3 years	Oct 31, 2025
	Hooper, Morgan	Engineering Science	morgan.hooper@utoronto.ca	3 years	Oct 31, 2026
	Ogunsanya, Ibrahim	Civil & Mineral Engineering	ibrahim.ogunsanya@utoronto.ca	2 years	Oct 31, 2027
	Perovic, Doug	Materials Science & Engineering	doug.perovic@utoronto.ca	3 years	Oct 31, 2026
	Tate, Zeb	Electrical & Computer Engineering	zeb.tate@utoronto.ca	3 years	Oct 31, 2025
Members-at-Large (3)	Haim, Max	Undergraduate Student (Y3 – ECE)	max.haim@mail.utoronto.ca	1 year	Apr 30, 2025
	Singh, Lavneet	Undergraduate Student (Y2 – ECE)	lavneet.singh@mail.utoronto.ca	1 year	Apr 30, 2025
	Pietropaolo Jamieson, Tessa	Alumni/ae (IndE 1T7)	tessa.pietropaolo@utoronto.ca	3 years	Oct 31, 2025
Ex-officio (4)	Bentz, Evan	Vice-Dean, Undergraduate	vicedean@engineering.utoronto.ca	Ongoing	--
	Bright, Helen	Faculty Registrar	helen.bright@utoronto.ca	Ongoing	--
	Filippone, Pierina	Assistant Registrar, Scholarships & Financial Aid, Registrar's Office	pierina.filippone@utoronto.ca	Ongoing	--
	Kilkenny, Dawn	Vice-Dean, First Year	vdfy@engineering.utoronto.ca	Ongoing	--
Subject Matter Experts (Non-voting)	Curtis, Shayni Clarke	Undergraduate Academic Advisor (CivMin)	shayni.curtis@utoronto.ca	Ongoing	Periodically
	Hameed, Sania	Assistant Director, Student Experience & Teaching Development	sania.hameed@utoronto.ca	Ongoing	Periodically
	Haynes, Janine	Undergraduate Academic Advisor (CHE)	ugradassist.chemeng@utoronto.ca	Ongoing	Periodically
	Johns, Stephen	Undergraduate Academic Advisor (EngSci)	engsci12@utoronto.ca	Ongoing	Periodically
	Lesmond, Gayle / Sventzouris, Yanna	Undergraduate Academic Advisor (MIE)	gayle.lesmond@utoronto.ca / yanna.sventzouris@utoronto.ca	Ongoing	Periodically
	TBD	Undergraduate Academic Advisor (ECE)		Ongoing	Periodically
	Leslie Grife	Undergraduate Academic Advisor (FYO)	leslie.grife@utoronto.ca	Ongoing	Periodically
	TBD	Undergraduate Academic Advisor (MSE)		Ongoing	Periodically
Recording Secretary (Non-voting)	Filippone, Pierina	Assistant Registrar, Scholarships & Financial Aid, Registrar's Office	pierina.filippone@utoronto.ca	Ongoing	Periodically

Domain: With respect to undergraduate programs or courses, USAC is responsible for (1) academic awards, grants and prizes controlled by the Faculty; and (2) promoting student

awareness of external awards and aid. Excluded: awards for incoming first-year students, which are managed by Undergraduate Admissions Committee.

Term: Close of the Oct Council meeting each academic year until the close of the Oct Council meeting in the next academic year. Note: the term of Undergraduates Student members-at-large is May 1 – Apr 30.

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