



MEMORANDUM

To: Executive Committee of Faculty Council (March 11, 2021)
Faculty Council (April 6, 2021)

From: Professor Daniel Posen
Chair, Standing Committee on Examinations

Date: February 26, 2021

Re: **Graduation with Honours for Part-Time Students**

REPORT CLASSIFICATION

This is a major policy matter that will be considered by the Executive Committee for endorsing and forwarding to Faculty Council for vote as a regular motion (requiring a simple majority of members present and voting to carry).

BACKGROUND

The Faculty of Applied Science and Engineering (FASE) regulations for achieving Honours upon graduation apply only to full-time students. This report clarifies the policy and extends it to include part-time students.

In the revised definition, “year of study” refers to an official data entry associated with the student’s file on the Repository of Student Information (ROSI) system. Part-time students typically have multiple years with the same official “year of study”.

The current policy is copied below for reference:

Honours Standing

- b. i) To obtain Honours upon graduation a full-time student must achieve a cumulative average across years 2, 3 and 4 of between 79.5% and 87.49% and a weighted sessional fourth year average of 74.5% or higher, excluding any required first-year courses, repeated courses and courses marked as "Extra".

- ii) To obtain High Honours upon graduation, a full-time student must achieve a cumulative average across years 2, 3 and 4 of 87.5% or higher, and a weighted sessional fourth-year average of 82.5% or higher, excluding any required first-year courses, repeated courses or courses marked as "Extra".

PROPOSED POLICY

Honours Standing

- b) i) To obtain High Honours upon graduation, a student must achieve a cumulative weighted average of 87.5% or higher across courses taken in terms in which their year of study was 2, 3 or 4, as well as a cumulative weighted average of 82.5% or higher across courses taken in terms in which their year of study was 4, excluding any repeat courses or courses marked as "Extra".

ii) Students not eligible for High Honours obtain Honours upon graduation if they have achieved a cumulative weighted average of 79.5% or higher across courses taken in terms in which their year of study was 2, 3 or 4, as well as a cumulative weighted average of 74.5% or higher across courses taken in terms in which their year of study 4, excluding any repeat courses and courses marked as "Extra".

Note that Summer session registrations also have an associated year of study, and so valid summer courses are included in the above calculations. Advanced Standing transfer credit courses are not included.

PROCESS AND CONSULTATION

This policy was discussed and approved by the Standing Committee on Examinations, upon consultation with the FASE Associate Registrar, Systems.

RECOMMENDATION FOR FACULTY COUNCIL

THAT the definitions for Honours Standing upon graduation be revised as described in Report 3684 effective April 7, 2021.