



## MEMORANDUM

**To:** Executive Committee of Faculty Council (March 21, 2017)  
Faculty Council (April 10, 2017)

**From:** Professor James Davis  
Chair, Examinations Committee

**Date:** March 7, 2017

**Re:** **Minor Changes to the Wording in the Calendar Entry for the new Probation Lifting Policy**

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### REPORT CLASSIFICATION

This is a routine or minor policy matter that will be considered by the Executive Committee for approving and forwarding to Faculty Council for information.

### BACKGROUND

A new probation lifting policy was approved by Faculty Council on February 29, 2016 for implementation in the 2016-2017 academic year (cf., Report 3492):

#### **1. Removing Probation:**

A full-time student who has a non-repeated session with a weighted Session Average of 60% or greater while maintaining a minimum 1.50 cumulative GPA will have their academic standing improved by one step. For example: a student who has an academic standing of "Repeat Probation" after one session with a weighted Session Average of 60% or better and a CGPA of 1.50 will have a new academic standing of "Proceed On Probation."

A part-time student will have their academic standing improved by one step after having completed the minimum number of sessions required to have grades registered in four or more non-repeated courses with a weighted average of 60% or greater and a CGPA of 1.50.

Note: A student is considered full-time when they are enrolled in four or more courses in a session, and part-time when they are enrolled in three or less courses in a session.

An academic standing of Proceed on Probation, or On Repeat Probation will be removed and changed to Pass (or Honours if applicable) at the conclusion of the final session during which all requirements for graduation are satisfied.

While preparing to have this entered in the 2017-2018 calendar, we discovered some ambiguous wording that requires correcting.

## PROPOSED CHANGE

The proposed changes to the calendar entry for Academic Regulation VIII.1 are as follows:

### 1. Removing Probation:

#### Full-time Students

A full-time student who has completed a non-repeated ~~session-fall or winter term~~ with a weighted Session ~~(term)~~ Average of 60% or greater while maintaining a minimum 1.50 cumulative GPA will have their ~~academic standing probation status~~ improved by one ~~step academic standing category~~. For example: ~~for~~ a student who has a ~~n-academic standing-probation status~~ of "Repeat Probation", after one session with a weighted Session Average of 60% or better and a CGPA of 1.50 or higher, they will have a new ~~academic standing status~~ of "Proceed On Probation." Note: for the purposes of probation lifting, a full time session means four or more non-repeated HCEs (half course equivalents).

#### Part-time Students

~~Students who are in A~~ part-time ~~studiesstudent~~ will have their ~~probation statusacademic standing~~ improved by one ~~academic standing categorystep~~ after having completed the minimum number of ~~sequential part-time fall or winter termsessions~~ required to have numeric grades registered in four or more non-repeated ~~HCEs courses~~ with a ~~compositeweighted~~ average of 60% or greater across all non-repeated courses in those terms and a CGPA of 1.50 or higher.

~~Note: A student is considered full-time when they are enrolled in four or more courses in a session, and part-time when they are enrolled in three or less courses in a session.~~

An academic standing of Proceed on Probation, or On Repeat Probation will be removed and changed to Pass (or Honours if applicable) at the conclusion of the final session during which all requirements for graduation are satisfied.

**PROCESS AND CONSULTATION**

The updated wording has been reviewed by staff at the Registrar's Office, the Executive of the Examinations Committee, and the Vice-Dean Undergraduate. Approval by the Examinations Committee was given on March 6, 2017.

**RECOMMENDATION FOR COUCIL**

For information.